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Vendor: Microsoft

Exam Code: 74-343

Exam Name: Managing Projects with Microsoft Project 2013

Version: Demo

QUESTION: 1

Your organization uses Project Professional 2013 and records actual hours worked on the project. You manage a small e-commerce website implementation project. One of your testers asks for assistance in completing a critical task, and you find two additional testing resources that can assist with executing the critical test cases. The total estimated work for the effort-driven task is 100 hours. The original testing resource, Resource1, completes 25 hours of work on the task. You need to add Resource2 and Resource3 to the task and split the remaining hours across all three resources now working on the task. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

- A. Open the Task Form and format it to show Work Details. Enter 25 hours of actual work for Resource1. Then save the changes.
- B. Open the Task Form and format it to show Work Details. Enter 75 hours of remaining work for the assigned resource. Then save the changes.
- C. Assign Resource2 and Resource3 to the task. Then save the changes.
- D. Open the Task Form and format it to show Work Details. Enter 33.33 hours of work for each resource. Then save the changes.

Answer: A, C

QUESTION: 2

You are managing a project using Project Professional 2013. Your project schedule is showing task over allocation indicators in the Gantt chart view. You navigate to the Team Planner view to investigate more details regarding the over allocations. You discover that the BA1 resource is over allocated and you need to see all assignments with details for BA1 to understand their current workload before making any assignment changes. What should you do?

- A. Click the BA1 resource and scroll to the end of the project.
- B. Click View, check Details, select Resource Form then click on the BA1 resource.
- C. Click View, check Details, select Task Form then click on the BA1 resource.
- D. Right-click the BA1 resource and select Information.

Answer: B

QUESTION: 3

You are a project manager who uses Project Standard 2013. You are creating a preliminary project schedule and are estimating the number of resources required prior to finalizing the schedule. You do not have named resources to complete the

tasks, but you know the resource roles that are necessary. One of the roles needed is architect. You need to estimate how many architect hours are required to complete the work. What should you do?

- A. Add a Material Resource named architect.
- B. Add a Budget Resource named architect.
- C. Add a Work Resource named architect,
- D. Add a Cost Resource named architect.

Answer: C

QUESTION: 4

Your company uses Project Professional 2013. You are setting up a preliminary schedule by using manually scheduled tasks. You create a task with no duration, start, or finish date, and then you assign a resource. Later, you enter a duration of three days for that task. You need to let the resource know how the Work will be affected. What should you say?

- A. Work will increase to 24 hours.
- B. Work will remain at 0 hours.
- C. Work will increase to 16 hours.
- D. Work will remain at 8 hours.

Answer: A

QUESTION: 5

You are a program manager who uses Project Professional 2013. You manage a portfolio of projects for a large point of sale implementation. All of your project managers have created individual project schedules. You discover that you have resource constraints since multiple resources are working on multiple projects. You need visibility into resources across all projects so that you can most efficiently manage the resources and their availability. What should you do?

- A. Create a shared resource pool and send the location to each project manager. Open the individual project and the resource pool. From the individual project, select Resource Pool, Share Resources, and choose Use Resources.
- B. Create a shared resource pool and send the location to each Project Manager. Open the individual project, select Resource Pool, Share Resources, and choose Use Resources.

- C. Create a master resource list and send it to each project manager. Open the individual project and copy and paste it into the Resource Sheet.
- D. Create a master resource list and send it to each project manager. Open the individual project, select Team Planner, and add the resources.

Answer: A

QUESTION: 6

DRAG DROP

Your company uses Project Professional 2013.

You are a program manager in charge of a multi-program software integration project. The project is scheduled from January 1, 2012-August 3, 2013. You have a consultant resource that charges a different rate based on each task completed. Tasks 1 through 9 are billed at a rate of \$150.00 per hour. Tasks 10 through 20 are billed at a rate of \$175.00 per hour. You need to set up your schedule to ensure that the correct resource rate is associated with the correct tasks. Which two actions should you perform in sequence? (To answer, move the appropriate two actions from the list of actions to the answer area and arrange them in the correct order.)

	Answer Area
Add the Cost Rate table to the Task Usage view. For Tasks 1-9, select A in the Cost Rate Table column. For Tasks 10-20, select A in the Cost Rate table.	
In the Resource Sheet view, open the Resource Information dialog box. In Tab A of the Cost Rate table, enter a standard rate of \$150.00. In the second row of the Cost Rate table, enter effective date of 1/15/2013 and enter a standard rate of \$175.00.	
Add the Cost Rate table to the Task Usage view. For Tasks 1-9, select A in the Cost Rate table column. For Tasks 10-20, select B in the Cost Rate table.	
In the Resource Sheet view, open the Resource Information dialog box. In Tab A of the Cost Rate table, enter \$150.00 in the standard rate. In Tab B of the Cost Rate table, enter \$175.00 in the standard rate.	

Answer:

	Answer Area
Add the Cost Rate table to the Task Usage view. For Tasks 1-9, select A in the Cost Rate Table column. For Tasks 10-20, select A in the Cost Rate table.	In the Resource Sheet view, open the Resource Information dialog box. In Tab A of the Cost Rate table, enter \$150.00 in the standard rate. In Tab B of the Cost Rate table, enter \$175.00 in the standard rate.
In the Resource Sheet view, open the Resource Information dialog box. In Tab A of the Cost Rate table, enter a standard rate of \$150.00. In the second row of the Cost Rate table, enter effective date of 1/15/2013 and enter a standard rate of \$175.00.	Add the Cost Rate table to the Task Usage view. For Tasks 1-9, select A in the Cost Rate table column. For Tasks 10-20, select B in the Cost Rate table.
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In the Resource Sheet view, open the Resource Information dialog box. In Tab A of the Cost Rate table, enter \$150.00 in the standard rate. In Tab B of the Cost Rate table, enter \$175.00 in the standard rate.	

QUESTION: 7

Your organization uses Microsoft Project 2013. You are finalizing the Project Schedule for a very complex project with over 100 resources. You need to ensure that all tasks are assigned to resources. What should you do?

- A. Use Task Usage view and look for Unassigned tasks.
- B. Use Resource Graph view and look for the Unassigned resource name.
- C. Use Resource Usage view and look for the Unassigned resource name.
- D. Use Resource Sheet view and look for Unassigned tasks.

Answer: C

QUESTION: 8

You are a project manager who uses Project Professional 2013. You work on a construction project that requires propane as a fuel source for your equipment. The foreman requires that you enter project costs associated with all work completed on your project. The propane costs \$5.00 per gallon, and the tank holds 500 gallons of propane. Each time the tank is refilled, you must pay a fee of \$20. You need to enter the propane costs into your project schedule prior to filling the propane tank for the first time. What should you do?

- A. Create a material resource with a material label of gallons. Enter \$20 in the cost per use and \$5.00 in the standard rate.

- B. Create a cost resource, add the resource to a task, and enter \$25 in the actual cost.
- C. Create a material resource with a material label of gallons. Enter \$20 in the standard rate and \$5.00 in the cost per use.
- D. Create a cost resource, add the resource to a task, and enter \$2520 in the actual cost.

Answer: B

QUESTION: 9

You are a project manager for a software development company. You use Project Professional 2013. You manage an integration project, and you discover that you need to add additional resources to the integration tasks in order to meet your development complete milestone date. The project is behind schedule, so you must shorten the duration of the integration development work. You identify two additional resources to work on the integration task. When you add these resources, your task now shows it will complete three days ahead of schedule, which leaves a contingency window for issues that may arise. In order to shorten the duration of the task when the resources are added, you need to set the task type before adding the resources. What should you do?

- A. Use an automatically scheduled task and set the task type to fixed duration.
- B. Use a manually scheduled task and set the task type to fixed work.
- C. Use an automatically scheduled task and set the task type to fixed work.
- D. Use a manually scheduled task and set the task type to fixed duration.

Answer: C

QUESTION: 10

You are a project manager, and your organization uses Project Professional 2013. You have created a detailed project schedule and have identified two tasks that are causing your resource to be over allocated. You need to use the Team Planner to reassign these tasks from the over allocated resources to under allocated resources with the same skill set. What should you do?

- A. Right-click the task and reassign it to the underallocated resource.
- B. Drag the underallocated resource on the task to reassign it.
- C. Drag one of the tasks from the overallocated resource to the Unassigned Tasks section.
- D. Right-click the resource and reassign it to the underallocated resource.

Answer: A

QUESTION: 11

You are a senior project manager, and your organization uses Project Standard 2013. You are managing a large ERP project with both part-time and full-time resources. The part-time resources have strict contractual limitations regarding working days and hourly availability. You need to make sure the tasks for your part-time resources are only scheduled in the calendar during their agreed-upon working days and hours. What should you do?

- A. Change the part-time resources' tasks to manually scheduled to ensure the dates do not go past the agreed-upon terms of their contract.
- B. Enter the availability start and end dates for each resource and change the percent of units to the agreed-upon amount in their contract.
- C. Enter the availability start and end dates for each resource and change the working time for each resource to only include days and hours agreed upon in their contract.
- D. Change the part-time resources' units to the percentage they are available and set task constraints to must finish on to ensure the dates do not go past the agreed-upon terms of their contract.

Answer: C

QUESTION: 12

Your organization uses Project Professional 2013. A senior stakeholder in a project asks you to determine when a task is over budget by comparing the baseline cost of a task to the cost. Additionally, the senior stakeholder wants you to display a graphic indicator when the baseline cost is greater than the cost. You write a formula to display the indicator, but it only displays for normal tasks and not for summary tasks. You need to make the indicator display for summary tasks. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

- A. Within the Custom Field, set Calculation for task and group summary rows to Use Formula.
- B. Within the Custom Field, set Calculation for task and group summary rows to Maximum.
- C. Within the Graphical Indicators dialog box, check the Import Indicator Criteria button.

D. Within the Graphical Indicators dialog box, check Summary rows inherit criteria from nonsummary row.

Answer: A, D

QUESTION: 13

You are a project manager, and you successfully complete a server consolidation project for one of your data centers. You use Project Standard 2013 to plan and track the work. Your manager wants you to begin similar projects on two other data centers. You need to create a template based on the plan you used to manage the first data center consolidation project. You need to ensure that the template has all baseline and actual data values removed. What should you do?

- A. Within Microsoft Windows Explorer, create a copy of the original project plan and rename the file type from .mpp to .mpt.
- B. Open the plan and use the Move Project button to set the start date to the start of the new project. Save the project file as Template.mpp.
- C. Open the plan and reset the percent complete for each task to 0. Save the file as Template.mpp.
- D. Open the plan and save the plan as a Project Template.
- E. Open the plan, and copy and paste all of the task information into a new plan. Save the plan as a Project Template.

Answer: D

QUESTION: 14

You are project manager who uses Project Professional 2013. Your organization uses Microsoft SharePoint 2013 and uses a SharePoint task list to define the tasks required on an upcoming project. The task list contains over 100 items. You need to create a project based on the tasks in the SharePoint list in the most efficient manner. What should you do?

- A. Export the tasks into Microsoft Excel and then import the Excel file into Project Professional 2013.
- B. Edit the Project Summary Task hyperlink column to point to the SharePoint task list and click the Import button.
- C. Open the tasks directly from the SharePoint site into Project Professional 2013.
- D. Copy and paste the tasks from SharePoint into Project Professional 2013.

Answer: C

QUESTION: 15

You are a project manager who uses Project Standard 2013. You have been told to build multiple project files for a program. You need to have all of your projects start with auto scheduled tasks by default. What should you do?

- A. Under schedule options, set New tasks created to Auto Scheduled for each project.
- B. Use the Task Mode field to change the first task to Auto Schedule, then copy down for all of your tasks.
- C. Under schedule options, set New tasks created to Auto Scheduled for all new projects.
- D. Highlight all of the tasks in your schedule and select the Auto Schedule button.

Answer: C

QUESTION: 16

You are a resource manager who uses Project Standard 2013. You manage all of your resources in a single plan, which acts as a Shared Resource Pool for other projects in your organization. Each resource needs to pass an annual exam in order to work on construction sites. You need to set up a method that allows you to pick the renewal month for each resource. What should you do?

- A. Rename the Resource Text1 Custom field to Exam Expiration Date. Enter the month when the exam expires. Select the correct expiration date for each resource.
- B. Use the Organizer to copy the Resource Finish1 Custom field from the Global.mpt. Select the correct expiration date for each resource.
- C. Rename the Resource Date1 Custom field to Exam Expiration Date. Create a Lookup table with values containing the last date of each month. Select the correct expiration date for each exam.
- D. Rename the Resource Month1 Custom field to Exam Expiration Date. Create a Lookup table with monthly values. Select the correct expiration month for each exam.
- E. Rename the Resource Flag1 Custom field to Exam Expired Date. Enter the expiration dates into a Lookup table. Select the correct expiration date for each resource.

Answer: C

QUESTION: 17

You are a project manager who uses Project Professional 2013. Two of your resources job share; Resource1 works Monday, Tuesday, and a half day Wednesday. Resource2 works the remaining work week. You need to set up their calendars to reflect the job-sharing arrangement. What should you do?

- A. Open each resource and set a recurring exception to reflect the non-working days.
- B. Open each resource and amend the working time on each resource's calendar.
- C. Open each resource and set their Resource Availability units to 50%.
- D. Open each resource and use the Resource information dialog box to create a new calendar. Change the Default Work Week to reflect the working time.

Answer: B

QUESTION: 18

You are a project manager who uses Project Standard 2013, and your task list includes a flag field that indicates, with Yes or No, if a non-summary task represents a physical deliverable. Your project involves several tasks marked as deliverables, and management requires you to track how many deliverables are completed. The deliverable is considered completed when the Percent complete field is 100%. You need to create a formula to calculate the total number of deliverables that are completed. Which two steps should you perform? (Each correct answer presents part of the solution. Choose two.)

- A. Use the following formula: $\text{Iif}([\text{Physical Deliverable}]=\text{Yes And } [\% \text{ Complete}]=100,1,0)$.
- B. Set Calculation for tasks and summary groups to Sum.
- C. Use the following formula: $\text{Iif}([\text{Physical Deliverable}]=\text{Yes And } [\% \text{ Complete}]=100,0,1)$.
- D. Set Calculation for tasks and summary groups to Count All.

Answer: A, B

QUESTION: 19

You are a project manager who uses Project Standard 2013. Your manager wants you to plan an office move. You have a project schedule from a prior office move named "OfficeMove.mpp" and you want to use this project to assist in planning the current office move. In the fewest steps possible, you need to create your new project schedule based on the old project schedule. What should you do?

- A. Open the old OfficeMove.mpp file, change the project start date and project title, and clear the baseline. Save the file using the current project name.
- B. Open the old OfficeMove.mpp file, click on Save As, save the file using a new file name, clear the baseline, and set all tasks to zero percent complete.
- C. Open the old OfficeMove.mpp file, save the file as an .mpt file type, removing the baseline and actual values. Save the .mpt file as an .mpp file type, assigning the current project name.
- D. Open the old OfficeMove.mpp file, click on Save As, and save the file using a new file name. Then enter the project name in the Project Summary Task. Set all tasks to zero percent complete.

Answer: C

QUESTION: 20

You are a project manager who uses Project Professional 2013. A senior stakeholder asks you to update your project to reflect your organization's scheduled two-week closure. You need to reflect the closure within your schedule. What should you do?

- A. Create a resource and specify non-working days for the resource which reflect the closure. Assign this resource to each task.
- B. Open the Project Calendar and modify the default work week by setting the dates as non-working time.
- C. Create a new calendar and assign this to the tasks that are scheduled over the period of closure.
- D. Open the Project Calendar and enter the planned closure in the Exceptions tab.

Answer: D

QUESTION: 21

You are a project manager for an organization that uses Project Standard 2013. You add shortcuts on the Quick Access Toolbar to your most frequently used commands. Your manager is impressed with the ease of use this customization provides and would like other project managers in the group to use it. You need to deploy the customization to these project managers. What should you do?

- A. Save a Project File with the customizations to the ribbon in the file. Ask the other project managers to open the file.

- B. Email your global.mpt file to each project manager. Ask them to place the template in the %appdata%\Microsoft\MS Project\15 \1033 folder.
- C. Click on the Import/Export button to export the customizations to a file. Ask the other project managers to import the file.
- D. Use regedit to export the following key: HKLM\Software\Microsoft\Office\15.0\User Settings\ProjectRibbon. Ask the other project managers to import the key.

Answer: C

QUESTION: 22

You are a project manager, and your organization uses Project Standard 2013. You have created a non-working day in a resource's calendar; however, the HR department notifies you that the resource will work that day after all. You need to reflect this change in the project in the most efficient manner. What should you do?

- A. Open the Project calendar and mark the work day as working.
- B. Open the resource's working calendar and edit the Work Week details to set the day as working.
- C. Open the resource's working calendar and delete the exception.
- D. Open the resource's working calendar and mark the day as working.

Answer: C

QUESTION: 23

You are a project manager who uses Project Professional 2013. All resources in your project schedule have availability of 8 hours per day. You notice that several of the resources on the project are over allocated. You decide to level the project to help resolve the overallocations for the resources. Team members often do not work at the same time when completing their work on the tasks. You need to resolve the overallocations by using the Resource Leveling function. What should you do?

- A. Click the Level only within available slack option.
- B. Click Clear Leveling.
- C. Click the Leveling can adjust individual assignments on a task option.
- D. Click the Level resources with a proposed booking type option.

Answer: C

QUESTION: 24

You manage a project for an organization that relies heavily on schedule baselines in Project Standard 2013. A change is approved for an in-progress project which you manage. You enter the new tasks necessary to include the changes to the project schedule. You need to update the baseline in the most efficient manner. What should you do?

- A. Update the current baseline to the baseline1 fields.
- B. Copy the current schedule to the baseline fields.
- C. Select a range of tasks and update the schedule to the baseline1 fields for the selected tasks.
- D. Select a range of tasks and update the baseline for the selected tasks.

Answer: D

QUESTION: 25

You manage a project by using Project Standard 2013. You need to use the Baseline2 fields to calculate Variance at Completion (VAC). You have already set Baseline2. What should you do?

- A. Enter physical percent complete for the tasks that have actual values. Set the Baseline to the Baseline2, and reschedule uncompleted work based on the status date.
- B. Change the Earned Value method to Baseline2 in the Task Information Form. Enter tracking data, and view the VAC on the Earned Value table.
- C. Change the Baseline for Earned Value calculation option to Baseline2, and reschedule uncompleted work based on the status date.
- D. Go to the Earned Value table and insert the Baseline2 column. Recalculate the project.

Answer: C

QUESTION: 26

You are a manager for an organization that uses Project Professional 2013. A critical project shows average finish variance values between 5-10 days for the tasks. You need to interpret these variance values to determine the next course of action to take. What do these variance values mean?

- A. The project is on schedule.
- B. The project is running between 5-10 days ahead of schedule.
- C. The project is running between 5-10 days behind schedule.
- D. The project is averaging a normal performance timeline.

Answer: C

QUESTION: 27

You are a project manager who uses Project Professional 2013. When viewing the critical path, you notice that there are some inconsistencies. To investigate the status of the critical path, you insert the Total Slack column into a task table. You discover that many of the tasks have negative Total Slack values. You need to resolve the negative Total Slack values. What should you do?

- A. Remove lag time from task relationships.
- B. Remove as many constraints as possible.
- C. Re-assign resources that have more availability at the time of the negative slack.
- D. Remove lead time from the task relationships.

Answer: B

QUESTION: 28

You manage a project by using Project Professional 2013. A critical task is out of scope for the project. The stakeholders suggest that the task be removed from the project but kept in the plan in case the task is needed in the future. You need to implement a solution to meet the stakeholder's request. What should you do?

- A. Click on the task, and click Inactivate.
- B. Move the task to after the ending date for the project.
- C. Delete the task from the schedule.
- D. Click the Unlink Task button to unlink the predecessors and successors for the task.

Answer: A

QUESTION: 29

You manage a project by using Project Professional 2013. The work variance for a task is 48 hours. The remaining work is 25 hours. The work for this task has been

completed. You need the work variance to be adjusted to reflect what has occurred during the performance of the task. What should you do?

- A. Adjust the value in the Baseline Work column.
- B. Enter a 0 in the remaining Duration column.
- C. Adjust the value in the Work Variance column.
- D. Mark the task inactive.

Answer: B

QUESTION: 30

You manage a project and use Project Professional 2013 to track your project schedule. One of several resources assigned to a fixed-unit, effort-driven, five-day task is assigned at 50% of their availability. The resource asks to start the task three days later than planned because of a scheduling conflict. The schedule change is approved. You need to make the adjustment to the resource assignment to accommodate this request without affecting the other resources assigned to the task. What should you do?

- A. Use the Resource Usage view and add duration to the assignment to extend the deadline three days.
- B. Use the Gantt Chart view tracking table and add a Start no earlier than constraint to the task.
- C. Use the Task Form formatted to show Work Details and add a three-day delay to the assignment for the resource.
- D. Use the Task Form formatted to show Schedule Details and add a three-day delay to the assignment for the resource.

Answer: D

QUESTION: 31

While creating a schedule with Project Professional 2013, you notice that there is a three- day duration on the Database Design task. After working for only two days, the resource performing the task reports two days of work and notifies you that the task is finished. You need to update the schedule with this information. What should you do?

- A. Reschedule uncompleted work for the project schedule.

- B. Add two days of actual duration and change the remaining duration for the task to zero.
- C. Update the task to show 100% completion on the ribbon bar.
- D. Enter a status date for the task.

Answer: B

QUESTION: 32

You use Project Professional 2013 to manage a project schedule which includes all task relationships. The resource who is assigned to the "Develop software delivery" task is no longer available to work on your project. You can find another resource to perform this task, but you are not sure when the resource will become available. You need to know which future tasks could be affected as a result of the resource leaving your project. What should you do?

- A. Sort all tasks by start date and check start dates of tasks that are scheduled after the Develop Software Delivery task.
- B. View the critical path for tasks that are successors to the Develop Software Delivery task.
- C. View the Network diagram and filter for the predecessor tasks to Develop Software Delivery task.
- D. Use the Task path function to check driven successors for the Develop Software Delivery task.

Answer: D

QUESTION: 33

You are a project manager who uses Project Professional 2013. After updating a project schedule, you want to determine the amount of time that the schedule has slipped from the original scheduled dates. You need a graphical view that shows the current schedule to baseline. Which view should you use?

- A. Detail Gantt view
- B. Tracking Gantt view
- C. Leveling Gantt view
- D. Gantt Chart view

Answer: B

QUESTION: 34

You manage a project for an organization that uses Project Professional 2013. You reset the baseline for some selected tasks. After the baseline has been updated with the new values, you realize that some of the summary baseline duration values are not correct. You need to resolve this problem. What should you do?

- A. Update the summary tasks manually with the new duration values.
- B. Change all task durations to the same denomination values, such as days, weeks, or months.
- C. Reset the baseline for the selected tasks and select the Roll up baselines to all summary tasks option.
- D. Reset the summary tasks to manual scheduling.

Answer: C

QUESTION: 35

Your company uses Project Professional 2013. You are scheduling two tasks. One task is named Test Solution, and the other task is named Create Solution Test Plan. You want the Test Solution task to start three working days after the finish date of the Create Solution Test Plan task. You need to set up a dependency between these two tasks. What should you do?

- A. Create a Start to Start predecessor relationship from the Create Solution Test Plan task to the Test Solution task. Set a lead time of three days.
- B. Create a Start to Start predecessor relationship from the Test Solution task to the Create Solution Test Plan task. Set a lead time of three days.
- C. Create a Finish to Start predecessor relationship from the Test Solution task to the Create Solution Test Plan task. Set a lag time of three days.
- D. Create a Finish to Start predecessor relationship from the Create Solution Test Plan task to the Test Solution task. Set a lag time of three days.

Answer: D

QUESTION: 36

Your company uses Project Professional 2013. You are building a schedule by using predecessors to help determine a logical duration. The following image shows a baselined list of tasks with predecessors:

Task Mode	Task Name	Duration	Predecessors	Cost	Baseline Cost	Week 1							Week 2							Week 3						
						S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W			
0	Schedule	11 d		\$1,100.00	\$1,100.00																					
1	Task A	3 d		\$300.00	\$300.00																					
2	Task B	2 d	1	\$200.00	\$200.00																					
3	Task C	4 d	2	\$400.00	\$400.00																					
4	Task D	2 d	3	\$200.00	\$200.00																					

You have been told that Task C is optional, and you recommend inactivating the task to keep it visible on the schedule. You need to determine what the results are to the schedule when inactivating Task C. How should you answer?

- A. The finish date is reduced by four working days, cost remains unchanged, and baseline cost is reduced by \$400.
- B. The finish date is reduced by five working days, cost remains unchanged, and baseline cost is unchanged.
- C. The finish date is reduced by six working days, cost is reduced by \$400, and baseline cost is reduced by \$400.
- D. The finish date is reduced by four calendar days, cost is reduced by \$400, and baseline cost is reduced by \$400.
- E. The finish date is reduced by six calendar days, cost is reduced by \$400, and baseline cost is unchanged.

Answer: E

QUESTION: 37

Your company uses Project Professional 2013. You are a program manager who has a master project created for your program. Currently you are seeing the critical path for each independent project in the master project. As a program manager, you want to ensure the resources are properly applied to successfully complete the program. You need to display the critical path for the entire program instead of each independent project. What should you do?

- A. Turn on Inserted projects are calculated like summary tasks in the Schedule section of Project Options.
- B. Turn on Calculate multiple critical paths in the Advanced section of Project Options.
- C. Insert the Critical field, and change the values to Yes for the non-critical tasks.
- D. Double-click the inserted project summary task and uncheck Roll Up.

Answer: A

QUESTION: 38

You are a project manager in an organization that uses Project Professional 2013. You are managing a project, which involves the construction of a new shopping mall. The shopping mall is scheduled to finish by October 21. The mall needs to start operations by October 31. Your sponsor asks you to closely monitor your schedule and informs you that missing the October 21 deadline could jeopardize the October 31 start date. You are concerned about construction delays, and you want to reduce the time buffer. Your sponsor agrees with this decision. You need to show the time between the End of Construction and the Grand Opening Day as a time buffer for delays. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

- A. Create a deadline for the Grand Opening Day task on October 31.
- B. Create milestones tasks for End of Construction and Grand Opening Day, with a Finish to Start link and 10 elapsed days of lag time.
- C. Create milestones tasks for End of Construction and Grand Opening Day, with a Start to Finish link and 10 elapsed days of lead time.
- D. Enter a finish date of October 21 on the End of Construction task.

Answer: A, C

QUESTION: 39

You are managing a project by using Project Professional 2013. Your project schedule contains 1000 tasks which are in outline format. You discover that the Design summary task is located below the Build summary group of tasks. You need to move the Design summary task and its detail tasks to the proper location. What should you do?

- A. Click on the Design summary task name and drag it above the Build group of tasks.
- B. Make the Design summary task grouping a manual task, and drag the Design task name above the Build group of tasks.
- C. Cut all of the tasks below the Design summary task and paste them above the Build group of tasks.
- D. Click on the ID number for the Design summary task grouping and drag the group above the Build group of tasks.

Answer: D

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