ADM-201$^{Q\&As}$

Administration Essentials for New Admins

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QUESTION 1

Mail Merge is available in which Salesforce Editions?

A. All except Professional

B. Professional and Enterprise

C. Professional, Developer and Enterprise

D. Enterprise and Developer only

E. Developer, Enterprise and Unlimited only

F. All editions

Correct Answer: F

QUESTION 2

The Account Access, Contact Access and Opportunity Access options depend on your sharing model

A. True

B. False

Correct Answer: A

QUESTION 3

If your org is configured for data export, you can schedule automatic backup files at what intervals?

A. Daily, Weekly, and Monthly

B. Daily and Weekly

C. Weekly and Monthly

Correct Answer: C

QUESTION 4

The Console\\'s center frame is the detail page view of any record selected from any of the console\\'s other frame.

A. True

B. False

Correct Answer: A

QUESTION 5

Formula and roll-up summary fields are included in backup exports

A. True

B. False

Correct Answer: B

QUESTION 6

Field-level security can be used to make a field required

A. True

B. False

Correct Answer: B

QUESTION 7

What is a Dashboard made of?

A. Tables

B. Summary Reports

C. Charts

D. Gauges

Correct Answer: ABD

QUESTION 8

Which of the following is not an available function in the Formula Fields?

A. HyperLink

B. Substitute

C. RPad

D. Vlookup

Correct Answer: D

QUESTION 9

Workflow rules on custom objects are automatically deleted if the custom object is deleted.

A. True

B. False

Correct Answer: A

QUESTION 10

Cloud Kicks intends to protect data with backups by using the data export service.

Which two considerations should the administrator remember when scheduling the export?

Choose 2 answers

A. Data backups are limited to weekly or monthly intervals.

B. Metadata backups are limited to sandbox refresh intervals.

C. Data export service should be run from a sandbox.

D. Metadata backups must be run via a separate process.

Correct Answer: AB

QUESTION 11

The administrator at AW Computing wants Account details, related lists, and Chatter feeds to each appear on separate tabs when viewing an Account. Which type of page should the administrator create?

A. Lightning app page

B. Lightning record page

C. Lightning page tab

D. Lightning page component

Correct Answer: C

QUESTION 12

Universal Containers needs to upload 1 million new Account records to Salesforce. What should the Administrator recommend to perform this data upload?

A. Use an AppExchange app.

B. Use the Data Import Wizard. Calculator

C. Use the Data Loader.

D. Contact Salesforce.

Correct Answer: C

QUESTION 13

Regardless of what language is selected on the user record, all online help is displayed in the organization default language.

A. True

B. False

Correct Answer: B

QUESTION 14

The Director of Sales wants a report that shows the trending performance of his sales reps. He would like to see the trend by month, with a review of the previous 6 months. Which report format would you use to create this custom report?

A. The Tabular Report

B. The Summary Report

C. Matrix Report.

Correct Answer: C

QUESTION 15

Users at Universal Containers have reported that the related lists on the Lightning record page for Accounts are showing only four fields. They would like more fields to be visible. Which customization should an administrator use to allow for up to ten fields on related lists?

A. Change the related list type to custom

B. Change the related list type to default

C. Change the related list type to enhanced list

D. Change the related list type to list view

Correct Answer: A

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